



Impact Asset Solutions Pty Ltd

Evacuation Diagram Checklist			
Site:	No. of ED's:		
Description	Yes/No <input type="checkbox"/> <input type="checkbox"/>	N/A <input type="checkbox"/>	Action
Evacuation diagrams (ED) are displayed in the building?			
Minimum Elements			
ED size A3 or A4?			
ED's are displayed at the right height? (Not less than 1200mm from the floor to bottom of frame or top edge not more than 1600mm from floor)			
ED has the correct orientation to the direction of the exit points?			
ED has validity date?			
ED shows the location of the site including: name (of facility), address, postcode, access street & nearest cross street?			
ED has pictorial representation of the floor or area?			
ED has the title "Evacuation Diagram"			
ED has the "YOU ARE HERE" location			
ED shows designated exits in green?			
ED shows all communication equipment that is installed i.e. Warden intercommunication points (WIPS), Manual call points (MCPs), Emergency call points (ECPs) & main controls/panels for the occupant warning system (shown in red)			
ED shows all Hose reels? (red)			
ED shows all Hydrants? (red)			
ED shows all Extinguishers (red) and type water, wet chem, foam, DCP & CO2?			
ED shows all Fire Blankets? (red)			
ED shows the Fire Indicator Panel (FIP)? (red)			
ED shows all Refuges?			
ED shows the Assembly areas and the correct orientation?			
ED shows a legend?			
ED shows paths of travel? (green)			



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Optional Elements			
ED shows direction of opening doors on designated exits?			
ED shows North (Direction)?			
ED shows first aid kit ? (green)			
ED shows hazardous chemical store ?			
ED shows spill response kit ?			
ED shows emergency information as documented in emergency plan?			
ED shows specialized evacuation devices ?			
ED shows Fire & smoke doors ?			
ED shows Hydrants (red)?			
ED shows Automatic external defibrillator(s) ? (AED)			
ED shows Electrical Switchboard location(s)?			
ED shows Solar power isolation point(s)?			